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a practical approach on
how to focus on things
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make decisions every
time, but the book
presents a way to
make better decisions
by first understanding
the value of time, and
teaching practical ways
to prioritize, plan,
manage interruptions,
and organize.

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achieve your goals
What shapes a
person's career and
life, and defines them
as a leader? Their
decisions. We all want
to be more productive
and deliver our best
results. But doing this
effectively—and
consistently over time
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Presenter: Steve
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**Work Smarter, And
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& Lead by Example**

Summary of the
summary and notes:
Identify where you
spend most of your
time. Preventing Pain
or Creating Gain. Be
sure to create Creation
Goals and Tasks and
be sure they are on
your calendar. The
important stuff goes on
your... Make better
decisions and don't

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book notes and
summary ...**

Steve McClatchy is a keynote speaker, workshop leader and author of the award winning New York Times Bestseller Decide: Work Smarter, Reduce Your Stress & Lead by Example. Steve has spoken

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before thousands of audiences on the topics of leadership, performance, personal growth, and work/life engagement.

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Steve McClatchy. ISBN:
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With McClatchy's help,
you can quickly begin
to: Use the time you
have each day to move
your business and your
life forward Make
decisions that yield
better results Waste
less time, reduce
stress and regain
balance

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Steve's first book
Decide: Work Smarter,
Reduce Your Stress &
Lead By Example is
coming out with Wiley
Publishing in February,
2014. Interesting to
note, Steve is the
eleventh of twelve
children - nine boys
and three girls.

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[Steve McClatchy] --
"How to make better
decisions and achieve
your goals. What
shapes a person's
career and life, and
defines them as a
leader?"

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McClatchy Your life is
a product of your
decisions. Your
criterion for making
decisions is at the very
core of your
effectiveness.

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